Open Position  
**Short-Term Senior Consultant**

CEP is an international nonprofit nonpartisan economic policy think tank for sustainability with a focus on fiscal, monetary and trade policy. We formulate and promote economic policy solutions that strengthen individual opportunity, social cohesion, and environmental stability.

Our work is driven by the conviction that changes to economic policies are vital for sustainability. Whether governments align fiscal policy with a sustainability agenda, whether central banks integrate social and environmental considerations into their decisions and whether trade agreements account for their effects on climate change, employment and public services has significant ramifications for people and the planet.

Within our fiscal policy program a key focus of our engagement lies on tax expenditures, such as tax exemptions, tax deductions, tax credits, and reduced tax rates, and their impact on a broader sustainability agenda. In that context, and in collaboration with the German Institute of Development and Sustainability (IDOS) and the Addis Tax Initiative (ATI), we have co-hosted a series of regional workshops in 2022 and 2023 for finance ministries, tax authorities and members of parliament on the reporting, evaluation and reform of tax expenditures.

Building up on these workshops, we will be conducting follow-up meetings to equip government officials from various regions with analytical tools and frameworks to further engage on tax expenditure policy. The workshops will span over 2.5 days and will be held in West Africa, East Africa, and East Asia in the second half of 2023 and Q1 2024.

To support the preparation and hosting of these follow-up meetings, we are seeking to engage four short-term senior consultants. Each consultant shall prepare and lead a minimum of two sessions in person during the follow-up meetings, and create an online training package based on the content covered in these sessions. The consultants will be paid a fixed fee to produce the deliverables described below.

**Responsibilities**

- Preparing 2-3 sessions for the above-mentioned follow-up meetings on assigned topics such as data requirements for tax expenditure estimation and evaluation, the design of corporate return forms for better tax expenditure data collection, tax expenditure estimation techniques and methods for direct and indirect taxes, and tax expenditure evaluation methodologies with limited as well as advanced data.
- Preparing an online training package including detailed practical exercises, and explanations of exercise results on the assigned topics.
- Attending all three 2.5 day events in person, leading the assigned sessions, and moderating other sessions if necessary.

**Profile**

- A minimum of five years of experience working on tax expenditures, fiscal policy, tax administration, or related fields.
- An advanced university degree (Master’s degree or equivalent degree) in economics, political science, public finance, or related areas.
- Demonstrated expertise in composing analytical reports and presentations as well as crafting policy briefings.
- Experience in data analytics or related areas is desirable.
- Experience in providing policy advice to and interacting with senior officials is desirable.
- Written and verbal fluency in English is required. Knowledge of French is desirable.

To apply, please send us a motivation letter and CV to [getinvolved@cepweb.org](mailto:getinvolved@cepweb.org). The position will be open until filled. We look forward to hearing from you.